

Number:

Subject: Letter of Appointment for .....

### **EU Research Executive Agency**

In accordance with the grant agreement No. ...., ..... project (FP 7 Marie Curie Actions--International Re-integration Grant) signed by Middle East Technical University and the EU Commission, Dr. .... has been appointed as the researcher and also the scientist in charge who is responsible for monitoring the execution of the project, and implementing the performance obligations related to the job description as defined by the attached annex.

Prof. Dr. M. Volkan ATALAY  
Vice President

## **JOB DESCRIPTION and OBLIGATIONS**

**Beneficiary:** Middle East Technical University

**Researcher and Scientist in Charge:** .....

**Project Duration:** 48 months with starting date of 01 October 2010 and ending date of 01 October 2014.

Dr. .... will prepare the project progress report within 60 days, two years after the project's start date and also the final report within 60 days after the project completion.

### **Performance Requirements and Obligations;**

- Social Security Rights: Dr. .... has the social security rights and benefits given to researchers set by Civil Servants Law No. 657 and Higher Education Act No. 2547.

Throughout the project Dr. ....;

- will be given the same job safety and security standards that other faculty members are offered.

- will have access to the relevant technical and scientific infrastructure, and equipment offered by METU.

- will be assisted regarding the procedures required for processing documents.

- will fill out the evaluation questionnaire soon after the project completion and follow-up evaluation survey two years after the project completion.

METU;

- will keep updated information on project researcher at least 3 years after the end of the project,

- will send the required evaluation questionnaire to the EU Commission if requested,

- will inform EU Commission in any circumstance affecting the project execution and rights of the EU Commission.

### **Relationship Between METU and Dr. ....**

Dr. .... will be paid the amount of salary based on his status as a faculty member and university staff plus the EU Commission support specified in the project application.

- Social Security Rights and Benefits will be based on Civil Servants Act No: 657 and the Higher Education Act No: 2547, as applicable.

The project steps will be based on the following schedule which is pre-determined in the project proposal and approved by EU Commission:

<b>Work Plan</b>																
Quarter (4 months)																
Project Steps	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
WP1: Review	x	x														
WP2: Economic Model, Simulations			x	x	x	x	x	x								
WP3: Four Case Studies									x	x	x	x				
WP4: Candidate Countries													x	x	x	
WP5: Evaluation and Implementation															x	x

### **Planned Reports**

At the end of the 1st year:

- A research report on feasibility of different management systems in the context of EU Common Fisheries Policy.

At the end of the 2nd year:

- Theoretical and practical comparisons of different management mechanisms for European Fisheries.

At the end of the 3rd year:

- Optimal Management Design for European Fisheries.

At the end of the 4th year:

- Implementation of the Optimal Management Mechanism in European fisheries: Case Studies in North Sea, Baltic Sea, Mediterranean Sea and Black Sea.

- Effects of management systems on European fishermen and the European Fish Market.

Dr. ...., will prepare and submit the survey and questionnaires requested by EU Commission by the end of 24 months and at the end of project. He will also keep his current contact information updated for at least 3 years till the end of the project.

### **Suspension and Prolongation of Project**

Due to Dr. ....'s personal, family or professional reasons not foreseen in Annex I, a request to suspend in part, or all of the project might be requested by METU. If this request does not extend the %30 of the duration of the project, a failure to respond by EU Commission within 45 days constitutes approval of request. All suspension requests need to be justified by necessary means. METU will inform Dr. .... on Commission's decision.

In case of a suspension, the project period shall be extended automatically, so the timing of the reports will be delayed in proportion to the extension period.

In the event of a change in status regarding the time dedicated by the researcher such as a part-time status, both the project duration and reporting period of the project deliverables are deferred automatically.

### **Submission of Project Deliverables**

Dr. .... will prepare and sign the mid-term review and final activity reports.

### **Confidentiality and Publicity**

As stated in grant agreement, all personal and sensitive data will be kept as confidential. The identity of survey respondents will be kept confidential information.

All related project deliverables, whether printed, visual or promotional material shall indicate the EU Commission support and if possible the EU logo.